Welcome to Japanese 1010!

Japanese 1010 is the first basic course offered to students interested in Japanese communication, culture, and context. No prerequisite is required. In this course, you will learn basic skills in
listening, speaking, reading, and writing as well as the understanding of the culture relevant to language functions. The goal of this course is:

- To develop these aforementioned skills in order that students can communicate in a professional manner that is culturally and linguistically appropriate.

- To attain positive attitude toward learning various aspects of intercultural communications especially toward Japanese language and culture.

- To create self-sufficient learners who are motivated and continue learning on their own.

**Course Objectives:**
Upon successful completion of this course, students will be able to do the following in simple Japanese.

- ✓ Introduce yourself and your friends to someone else
- ✓ Greet to people appropriately based on the situation
- ✓ Say classroom expressions and react to them such as “I don’t understand” “I have a question”
- ✓ Ask and give necessary information for shopping such as price of the items.
- ✓ Exchange telephone numbers
- ✓ Ask and tell time
- ✓ Talk about daily/future/past activities and events
- ✓ Express likes and dislikes
- ✓ Invite someone to do something
- ✓ Talk about weekly schedules

- ✓ Identify things and people including nationalities and languages
- ✓ State and exchange personal information
- ✓ Talk about commuting
- ✓ Describe things using adjectives
- ✓ Talk and write about places around town, your town and neighborhood
- ✓ Read the email from your penpal and obtain necessary information
- ✓ Write a response to your penpal as well as writing about yourself.

**Grading:**
Grades will be determined based on:

<table>
<thead>
<tr>
<th>Component</th>
<th>Weight</th>
<th>Grade Range</th>
<th>Letter Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class Attendance and Participation</td>
<td>10%</td>
<td>87 – 89%</td>
<td>B+</td>
</tr>
<tr>
<td>Tutoring Assignment</td>
<td>10%</td>
<td>83 – 86%</td>
<td>B</td>
</tr>
<tr>
<td>Homework</td>
<td>15%</td>
<td>80 – 82%</td>
<td>B-</td>
</tr>
<tr>
<td>3 Chapter-Tests</td>
<td>30%</td>
<td>77 – 79%</td>
<td>C+</td>
</tr>
<tr>
<td>Kana/Kanji/Chapter Quizzes</td>
<td>20%</td>
<td>73 – 76%</td>
<td>C</td>
</tr>
<tr>
<td>Oral Interview</td>
<td>10%</td>
<td>70 – 72%</td>
<td>C-</td>
</tr>
<tr>
<td>Project</td>
<td>5%</td>
<td>60 – 69%</td>
<td>D+</td>
</tr>
<tr>
<td>(At the end of the semester)</td>
<td></td>
<td>55 – 59%</td>
<td>D</td>
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<tr>
<td>Total</td>
<td>100%</td>
<td>50 – 54%</td>
<td>D-</td>
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<tr>
<td></td>
<td></td>
<td>Below 50%</td>
<td>F</td>
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Class Rules

1. Attendance policy: It is essential that you keep up with course work on a daily basis and attend all classes. You are responsible for any announcements made or information presented in class. You have to attend the section in which you are registered in order to receive full participation credit. Absence will in no way excuse you from fulfilling the requirement. Make-up of work is allowed only in case of an excuse absence, which is defined as (1) illness or injury to the student; (2) death, injury, or serious illness of an immediate family member or the like; (3) religious reasons; (4) jury duty or government obligation; (5) University sanctioned or approved activities. In the above mentioned cases (3), (4) or (5), you need to notify your instructor before the beginning of class. In case of (1) or (2), you need to do so as soon as possible. Then you will be allowed to hand in your homework for credit on the day that you return to class. If you are late for class by more than 10 minutes, your attendance score is reduced by 50 percent; if you are late by more than 20 minutes, your attendance will not be recorded. If you leave the classroom early without the instructor’s advance consent, your attendance record will be changed to an absence for the whole class. You are also responsible for keeping track of your own absences.

2. Homework policy: All assignments are consistent to what you learn in the class on the day. It is important, therefore, to complete all assigned homework on the day for your progress. You are not allowed to hand in your homework late with the exception of the conditions stated above. Late homework may be checked, if the instructor has time, but absolutely NO credit will be given. When there are multiple pages of homework to submit, staple or clip all of them together to prevent any loss of your HW sheets. Those unstapled handouts will be returned without credits.

3. Group-work policy: You are encouraged to work with your classmates on home assignments. However, you are not allowed to copy each other's homework. If you study together on your homework and decide on the same answers, please write down on the homework sheet, "I have worked with so-and-so to do this assignment," and both of you sign and date the work. Without this oath, the exact same homework sheets will be regarded as dishonest copying; they will not only receive no credit for the work, but also will be reported to the School as a case of Academic Misconduct.

4. Make-up policy:
   Quiz
   You are allowed to make up quizzes exam you missed within ONE week from the scheduled date/time. However, each make-up quiz is worth 80% of the actual score that you get. Exceptions may be granted in emergencies with official proof provided to your instructor. In order to take a make-up quiz, please set up a time with your instructor as soon as possible.

Exams
   Make up exams is not allowed unless there is a legitimate reason (an excuse absences stated above in Attendance Policy) accompanied by an explanatory letter to the instructor with medical documents, accident report or such documentation. The letter and the documents must be handed in when you return to class. The make-up test must be taken within class three days of your return. Note also that quizzes will be given at the beginning of class time. If you walk in late and lack time to finish your test, the instructor is not held responsible for giving you too little time to complete it.

5. No early or late final exams and quizzes: All students are expected to take the exams on the scheduled date and time. In case of emergency or an unavoidable situation, notify the instructor
**beforehand** in order to make up for the missed test. Personal travel is not accepted as a legitimate reason to take Final exam early or late.

6. **Write neatly:** Use a sharp pencil, and write and erase (with an eraser, not crossing out with pen) carefully. Learn to pay close attention to detail.

7. **No Food:** Food and drink are allowed only by special permission.

8. **Keep in touch with your instructor** if you have any problems attending class. The instructor does not want to have you "disappear" for several days without contacting her. If you decide to drop the course, or you have to miss class(es), email her to let her know.

9. **Notices and changes of schedule are announced in class.** Please be sure to get in the habit of taking notes on such notices. If you are absent or late for class, be sure to check with your classmates for such changes so you do not miss important information. You are the one who is responsible for staying informed. The instructor will NOT take responsibility for your not knowing the changes due to your absence or lack of attention. Establish a network with your classmates so that you can obtain all missed information from them.

10. **Turn off your cellular phone during the class** unless you are expecting an extremely important phone call. If your cellular phone rings during class, you must sing a song (one phrase only) in front of your classmates. Please note that continued use of any devices or chatting with your classmates during class sessions will affect your grade (You will lose $\frac{1}{2}$ of class participation). The instructor will take your device away and return it to you after class. Please help keep the classroom a distraction-free learning environment.

11. **Turn off your computer during the class.** Please do not take notes by using your computer.

**Requirements**

**Class Attendance and Participation (10%)**

Attendance and participation in each of the lecture and tutorial classes will earn the student 2 points.

- 1 point will be deducted if you are late by more than 10 minutes.
- Your mere physical presence does not mean that you will be given full credit for attendance and participation. For example, if you are considered to be poorly prepared or less engaged (doing unrelated activities such as doing homework for either Japanese or other subjects, or sleeping, etc.), 1 point will be deducted.
- No points will be given if you leave the class without permission before your instructor dismisses the class. If you plan to leave the class early, you must inform your instructor before class starts. Even so, 1 point will be deducted if you leave the class early by more than 10 minutes.
- No points will be given if you miss more than half of a class or come to class only to take an exam or a quiz.

**Tutoring Attendance (10%)**

Students are required to go to the tutoring room to practice sentence expressions and conversations with the tutors once a week. The tutoring room is located on the fourth floor of the Geology Building 415. It is closed during the first week. Students should start this learning activity some time during the second week. The instructor will announce the detailed drills in a file titled “Weekly,” which will be posted on Canvas at the beginning of each week. The activities with the tutors are important and helpful, especially,
for the beginners, to become familiar with the Japanese sounds and improve their speaking and listening skills. Therefore, the tutors will sign when the students complete each assignment. The instructor will take a look at the tutors’ signs on the Weekly sheets and converted them into a portion of the students’ final grades.

**Homework (15%)**
The instructor posts a file called “Kyoo-no Shukudai (Today’s homework)” on Canvas. This is an everyday task that each student should turn in at the beginning of each class. When your homework is returned, please file it so that you can study before quizzes and chapter tests. The students have to write their answers neatly and consult the tutors or the instructor when they cannot find answers (please see Class Rules 2 and 3 for more detail). When you have a constant errors on your homework, your homework will be returned with “redo and resubmit” with some points deducted. In order to earn full credit you need to redo and resubmit it **next day**.

<table>
<thead>
<tr>
<th>Homework Correction Term:</th>
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<tbody>
<tr>
<td>P: Particle error</td>
<td>S: Spelling error</td>
</tr>
<tr>
<td>T: Tense error</td>
<td>WC: Word Choice</td>
</tr>
<tr>
<td>K: Kanji</td>
<td>C: Conjugation error</td>
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**Three Chapter Tests (30%)**
Students are required to take three 50 minutes’ tests in class. Because the dates depend on how well the class activities go, they are tentative. Students will be informed when to take the test by the instructor later in class.

**Hands-on Learning Activities**
In addition to the above, you are required to participate in a cooking activity held in the basement of Mountain View Tower. The detailed information, such as date and recipe, will be given later in class.

**Tentative date: Friday, November 4th**

**Course Fee**
The $24:00 course fee you have paid is used to staff and maintain Japanese tutoring room (Geology 415), to provide language specific materials, to pay teaching grading assistants, and for hands-on learning activity.