Español 3040
Advanced Spanish Grammar (ONLINE), Spring Semester 2015 (January 07 – May 01)
Instructor: Kevin Krogh; Office: MAIN 002H
Office Hours: Monday, Wednesday, and Friday 11:30-12:30
Office Phone: (435) 797-1589
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Course objectives: The course will provide you with a thorough review of the Spanish tense and mood systems and other selected topics of Spanish grammar (the ones that are particularly difficult for those who have learned Spanish as a second language and whose first language is English), and with an opportunity to improve your Spanish reading, writing, listening, and speaking skills.

Text: Canteli Dominicis & Reynolds. Repase y escriba: curso avanzado de gramática y composición; sexta, quinta, o cuarta edición. Pages for the three editions are cross-referenced within the class modules (las conferencias). Every time you see page numbers, you will see them enclosed as follows:

[ ] = sexta edición  { } = quinta edición  ( ) = cuarta edición

You can purchase the text in the USU bookstore, but you will find it for sale in other places (online, etc.) too. The fourth and fifth editions are just as good as the sixth (in some ways better) and will cost considerably less. The class materials found in the text for the first two weeks of class are reproduced in CANVAS (https://canvas.usu.edu/), giving you time to purchase the text. Several of the seven short stories you will read during the course are found ONLY in the fourth edition (so if you have a choice, buy the fourth edition), but the short stories are also reproduced in CANVAS.

Additional Course Materials. You will find all other course materials on CANVAS (https://canvas.usu.edu/) within the course modules.
Class Procedures: The course is divided into modules or classes (*conferencias*) all delivered through USU’s CANVAS online learning site (https://canvas.usu.edu/). There are thirty-nine *conferencias*. You will follow the instructions that you will receive as you study each *conferencia* and **continue step by step through each learning module**.

Supplemental Practice Materials: In many modules, following the *conferencia*, you will find a PDF file called “más práctica” that provides you practice in a flash-card-like format. You can download that PDF file to your computer. These files will be very helpful to you.

Discussion Board: The “Discussions” link on CANVAS is an additional way to initiate—and participate in—dialogue with your fellow classmates. Your instructor too will “jump in” from time to time. You can complete the course without any contact with your classmates, but it is highly recommended that you carry on threads of discussion with them through the discussion board. If you don’t understand something, put your question out there for the instructor and your classmates to answer.

Quizzes: At the end of each *conferencia*, you will take a short quiz. You may take each quiz twice, and your score will be the higher of the two attempts. Most of the questions for your second attempt will likely be different from those of your first attempt because CANVAS chooses those questions at random from a bank of possible questions. These quizzes are timed quizzes (2-5 minutes, depending on the quiz) and answers must be submitted within the time limit. The deadline to take the quiz for each class is always 11:59 p.m. You must **end and submit** the quiz before that time. You will know the grade for each attempt immediately after you submit it. You will also have access to the correct answers immediately after you submit each attempt.

Preliminary Quiz and “Introduce Yourself”: Your first quiz (*quiz preliminar*) will test your comprehension of this syllabus. You may take it as many times as you wish before the deadline. Please also introduce yourself to your professor and classmates on the course discussion board. That introduction will be graded and entered as one of the course quizzes.

Preliminary Exam: The first day of the semester, before you begin the *conferencias*, you will take a two-hour “sample” final exam. This preliminary exam will help you know what will be expected of you at the end of the course, but its principal purpose is to document your progress from the beginning of the course to its completion. This preliminary exam will be graded, but you will not know your score until the end of the course. Doing it will figure into the grade as one perfect quiz score.

Exams: There will be four partial exams and one final comprehensive exam. The partial exams are un-proctored, and you take them online. **You will have one attempt at each of the partial exams.** The final exam is also an un-proctored exam, and, if you choose, you may have two attempts at the final exam. As with the quizzes, the questions on your second attempt may be different than those of your first, but unlike the quizzes, **you will not have access to the correct answers from your first attempt until after your second attempt.** The time limit for each exam varies, so you should check the time limit before you begin the exam.

Practice Exams: Prior to each partial exam (but not the final exam), if you desire, you may take a practice exam (sometimes more than one) that has the same format as the exam. You may take each practice exam up to three times. It is **highly recommended** that you take the practice exams.
**Grading:** Your grade for the course will be based on the four partial exams (50%), on the quizzes (the best 34 of the 41 quizzes) (35%), and on the final comprehensive exam (15%). Your final grade will be determined by the number of points accumulated against the maximum points possible as follows: Above 90% = A, 86-89.99% = A-, 83-85.99% = B+, 80-82.99% = B, 76-79.99% = B- 73-75.99% = C+, 70-72.99% = C, 65-69.99% = C-, 55-64.99% = D, below 55% = F.

It may seem strange to you that the percentages do not follow the traditional distribution (for example, above 90% = A, 80-82% = B, etc. instead of 94-100% = A, 84-86% = B, etc.), but the unique distribution reflects both the relative difficulty of the exams and the relative inflexibility of automatic grading. For example, if you forget a written accent, the computer judges your answer to be totally incorrect. If I (the instructor) were to grade it manually, I might give partial credit. The answers to the exam questions are either correct or incorrect. Please do no request that I give partial credit for partially correct answers.

Note: The final grade percentage shown in the CANVAS grade book is correct ONLY if there is a number in EACH column of the grade book. If any column is left blank (-), the % total is NOT accurate (nor is the grade). CANVAS allows you to insert “what-if” grades, meaning you can fill the blanks columns with numbers and CANVAS will calculate the grade based on those numbers. Just be sure that there is a number in every column.

**Class Rules (Very Important!):** You must take the partial exams and final exam without referring to any written materials and without assistance. You are on your honor to do so. When you take the quizzes, however, you may refer to the text and to any notes you have taken, but you must complete them without assistance from anyone. Again, you are on your honor to do so. Here again are the rules:

- **Quizzes** – (open-book) text and notes allowed but **no assistance**
- **Partial exams** – (closed-book) text and notes **NOT** allowed and **no assistance**
- **Final exam** – (closed-book) text and notes **NOT** allowed and **no assistance**

Proctored exams are an inconvenience. The course’s exams will continue to be un-proctored as long as students are honest. Please don’t make this semester the one that obligates me to inconvenience future students with proctored exams.

There are **due dates or deadlines** for each quiz and exam, always 11:59 p.m. of the day the quiz or exam appears on the course schedule. At 11:59 p.m. the assessment closes and you will not be able to submit any answers that you have not already submitted. If you miss a deadline, you have lost the opportunity. **Please do not request extensions.** You do not have to wait until the due date to complete and submit quizzes, exams, or assignments. You are free to accelerate the course, meaning you may take and submit any quiz or exam anytime prior to the due date; they are always available. It is always best to stay a day or two (or at least several hours) ahead of the schedule so that things like computer problems do not keep you from completing a quiz or exam on time. If you wait until the last couple of hours to take and submit a quiz or exam, you run the risk of the server “kicking you off” or of you “accidentally” doing something that logs you out of...
the system. If, because of extreme and unpredictable circumstances (extended illness, accident, death of a loved one, etc.) you ask for an extension, I may grant it to you, but you will have only one attempt at the quizzes you take late.

**Additional Advice From Your Instructor:** Feel free to explore those portions that are not assigned in *Repase y escriba*. There is a wealth of material there.

Learn how to produce written accent marks, the ñ, and other diacritical marks using your computer keyboard. You may learn the shortcuts (different for PC and Mac), but I recommend you change your keyboard to a Spanish keyboard. You will find instructions on how you do so at the end of this syllabus and also on CANVAS. Take time to practice before you take the quizzes and exams. Do not ask me (your professor) to give you credit for words with missing or incorrectly placed accent marks. A missing or misplaced accent mark is the same as a missing or misplaced vowel or consonant.

Please also feel free to email, call, or visit me (your instructor) to ask questions or discuss anything relative to the course that you would like to discuss. You are assured that I will answer my phone during my office hours, but you may call at any time. I do have voice mail, and you can leave a message if I am not in when you call.

Now that you have read the syllabus carefully, review the class schedule and the instructions on changing your keyboard from English to Spanish that follow here in the syllabus. After you have done so, practice a while and then take the preliminary exam, the preliminary quiz (based on this syllabus), introduce yourself in the Discussion Board, and then begin *conferencia 1*.

**HOW TO CHANGE YOUR COMPUTER KEYBOARD TO SPANISH**

*If you have a PC:*

1. Go to your start menu.
2. Open up the control panel.
3. Find “clock, language, and region” and open it.
4. Under “region and language”, click on the link that says “change keyboards or other input methods”.
5. Select “change keyboards”. Another window will open up that says “text services and input languages” on the top.
6. Click on "add".
7. Scroll down on the list of languages and find "Spanish".
8. Select it, expand the keyboard tab, and select the keyboard and click “ok”.
9. Click “apply”.
10. Your keyboard will appear in the lower right hand screen on the task bar. You can select the small box that says "EN" and change it to Spanish. While in Spanish it will say "ES".

*If you have a MAC:*

1. Go to the apple icon in the left upper corner of your screen.
2. Go to your System Preferences.
3. In the Personal bar, go to International.
4. Go to Input Menu.
5. Select the language(s) (Spanish and U.S.)
6. Mark the box that says “Show input menu in menu bar”. This will put a flag up on your computer’s main menu bar. You can then change it back and forth from one language to the next. You can also open the keyboard viewer there so you can know which keys produce which figures.

You may also find the following links to videos helpful:

How to change your Mac keyboard from English to Spanish: [http://www.youtube.com/watch?v=-dhBkx1rIJE](http://www.youtube.com/watch?v=-dhBkx1rIJE)

How to change your PC keyboard from English to Spanish: [http://www.youtube.com/watch?v=Ld6eWzymQDQ](http://www.youtube.com/watch?v=Ld6eWzymQDQ)
**Español 3040 (Online)**  
Primavera 2015 (Profesor – Kevin Krogh)

**Horario:**

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<td><strong>Páginas de Repase y escriba:</strong></td>
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**PRIMERA SEMANA**

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<td>09 enero</td>
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**SEGUNDA SEMANA**

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<td>14 enero</td>
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<td>16 enero</td>
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<td>Lectura: “No moleste, calle y pague señora” [CANYAS],</td>
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<td>{Repase y escriba: 199-203}, (Repase y escriba: 187-199)</td>
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<td>21 enero</td>
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<td>23 enero</td>
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<td><strong>Quiz 7 (hasta 11:59 p.m.)</strong></td>
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CUARTA SEMANA
26 enero  Conferencia 8
Lectura: “Una luz en la noche” [CANVAS] { Repase y escriba: 81-86} (Repase y escriba: 79-84)
Quiz 8 (hasta 11:59 p.m.)
28 enero  Last day to receive tuition refund;
Last day to add classes;
Last day to drop classes without notation on transcript
Primer examen parcial: preposiciones
(hasta 11:59 p.m.)
30 enero  Conferencia 9
Tema gramatical: el pretérito perfecto y el pretérito imperfecto (1)
Quiz 9 (hasta 11:59 p.m.)

QUINTA SEMANA
02 febrero  Conferencia 10
Tema gramatical: el pretérito perfecto y el pretérito imperfecto (2)
Quiz 10 (hasta 11:59 p.m.)
04 febrero  Conferencia 11
Tema gramatical: el pretérito perfecto y el pretérito imperfecto (3)
Quiz 11 (hasta 11:59 p.m.)
06 febrero  Conferencia 12
Tema gramatical: el pretérito perfecto y el pretérito imperfecto (4)
Quiz 12 (hasta 11:59 p.m.)

SEXTA SEMANA
09 febrero  Conferencia 13
Lectura: “Con los ojos cerrados” [CANVAS] {CANVAS}
(Repase y escriba: 55-59)
Quiz 13 (hasta 11:59 p.m.)
11 febrero  Conferencia 14
Tema gramatical: el pretérito perfecto y el pretérito imperfecto (5)
Quiz 14 (hasta 11:59 p.m.)
13 febrero  Segundo examen parcial: el pretérito y el imperfecto
(hasta 11:59 p.m.)

SÉPTIMA SEMANA
17 febrero  Note: This is a Tuesday. The USU Academic Calendar schedules Monday classes on Tuesday because Monday is a holiday.
Conferencia 15
Tema gramatical: ser y estar (1)
Quiz 15 (hasta 11:59 p.m.)
18 febrero  Conferencia 16
Tema gramatical: ser y estar (2)
Quiz 16 (hasta 11:59 p.m.)
20 febrero  Conferencia 17
Lectura: “El ramo azul” [CANVAS] {CANVAS}
(Repase y escriba: 297-301)
Quiz 17 (hasta 11:59 p.m.)
OCTAVA SEMANA
23 febrero  Conferencia 18
Tema gramatical: objetos directos e indirectos
Quiz 18 (hasta 11:59 p.m.)
25 febrero  Conferencia 19
Tema gramatical: verbos reflexivos
Quiz 19 (hasta 11:59 p.m.)
27 febrero  Conferencia 20
Tema gramatical: la voz pasiva (1)
Quiz 20 (hasta 11:59 p.m.)

NOVENA SEMANA
02 marzo  Conferencia 21
Tema gramatical: la voz pasiva (2)
Quiz 21 (hasta 11:59 p.m.)
04 marzo  Conferencia 22
Tema gramatical: la voz pasiva (3)
Quiz 22 (hasta 11:59 p.m.)
06 marzo  Tercer examen parcial: ser y estar; la voz pasiva
(hasta 11:59 p.m.)

SEMANA DE VACACIONES (09 MARZO – 13 MARZO)

DÉCIMA SEMANA
16 marzo  Conferencia 23
Tema gramatical: el subjuntivo en cláusulas nominales (1)
Quiz 23 (hasta 11:59 p.m.)
18 marzo  Last day to withdraw from classes (W on transcript);
Last day to change to P/D+/D/F option
Conferencia 24
Tema gramatical: subjuntivo en cláusulas nominales (2)
Quiz 24 (hasta 11:59 p.m.)
20 marzo  Conferencia 25
Lectura: “Pecado de omisión” [CANVAS] {Repase y escriba: 251-256}
(Repase y escriba: 239-243)
Quiz 25 (hasta 11:59 p.m.)

UNDÉCIMA SEMANA
23 marzo  Conferencia 26
Tema gramatical: el subjuntivo en cláusulas nominales (3)
Quiz 26 (hasta 11:59 p.m.)
25 marzo  Conferencia 27
Tema gramatical: el subjuntivo en cláusulas relativas (1)
Quiz 27 (hasta 11:59 p.m.)
27 marzo  Conferencia 28
Tema gramatical: el subjuntivo en cláusulas relativas (2)
Quiz 28 (hasta 11:59 p.m.)
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<td>Conferencia 30</td>
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<td>Lectura: “El tiempo borra” [CANVAS] {Repase y escriba: 142-147}</td>
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<td>Conferencia 33</td>
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<td>10 abril</td>
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<td>15 abril</td>
<td>Conferencia 36</td>
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<td>22 abril</td>
<td>Conferencia 39</td>
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<td>01 mayo</td>
<td>Examen final (hasta 11:59 p.m.)</td>
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