

FALL 2016

CMST2110- 04 Interpersonal Communication (BHU/HR) 3 credits

Tue/Thu 10:30-11:45, Old Main 119

Gayle E. Houser, M.A., Instructor

Gayle.houser@usu.edu

Office hours: T 9:15-10:30; W 11:00-12:00 – contact instructor by email for appointment

Office: Main 341A

Course Description: Examination of theories, methods, and competencies relevant to studying, establishing, and maintaining interpersonal relationships in family, intercultural, professional, and other contexts. Classroom experiences with topics such as perception, language, nonverbal behavior, conflict resolution, and listening.

Objectives

At the completion of this course, students should be familiar with the following concepts:

Definition of interpersonal communication

Able to recognize and replicate basic interpersonal communication models

Able to recognize positive and negative interpersonal interaction behaviors

Understand the role perceptions (personal, social, cultural) play in interpersonal interactions

Able to recognize interpersonal conflict and select the most appropriate resolution

Be able to apply basic interpersonal concepts and constructs in their everyday lives

Assessment

Students will be given the opportunity to do self-reflection and study of their own interpersonal relationships

Students will be given the opportunity to demonstrate their understanding of presented concepts, competencies, and theories on 3 in class exams (includes final)

Students will have the opportunity to do a mini-annotated bibliography on an interpersonal concept/topic of interest to them (topic approved by instructor)

Textbook: (Required) Adler, Ronald & Proctor II, Russell. *Looking Out Looking In, 15th ed. (2017)* Cengage Publishing.

(Required) The Arbinger Group. *Leadership and Self Deception.*

Assessment points

Exams (3@100 each)	300	_____	_____	_____
Paper 50	50	_____		
Reflections (3@25 each)	75	_____	_____	_____
Participation in discussions & activities	25	_____		
Total points available	450	_____		

Grading for the course will be calculate by points. Those points will then be converted to the percentage of points earned across the entire semester. Each student will be responsible for keeping a personal record of returned assignments and their current grade standing based on the number of

points available at the specific point in the class. This calculation will be discussed at the beginning of the course. Students should not need to request grade standing from the instructor as you take personal responsibility for your assignments.

** E.g if an assignment is worth 100 pts and you have earned 74 points out of the possible 100 you have a 74% = C. If you have completed 2 assignments with a combined total worth of 150 points and you have earned a total of 120 points, this is 80% or a B- standing in the course. Points accumulate across the semester so your total earned divided by the total you could have earned on the assignments will reveal your percentage of points earned.

A	93% and above	C	73 – 76%
A -	90 – 92%	C -	70 – 72%
B +	87 – 89%	D +	67 – 69%
B	83 – 86%	D	63 – 66%
B -	80 – 82%	F	62% and below
C +	77 – 79%		

Academic Honesty: You are expected to do your own work. Please read the Student Honor Code in the Student Handbook. Plagiarism and/or cheating in this course will result in an “F” being recorded as the final grade and a report will be filed. Being rushed does not give excuse to doing your own work. Pace yourself!!!!

Attendance: Your attendance at this course is expected with your registration in this course as the indicator that you consider this class to be important to your future. A communication course, by its very nature, requires active involvement and participation in meaningful and thoughtful discussions. If you are not in class, you will not be able to adequately respond to prompts on exams or to have a mastery of application of the material to serve you in your daily life. You will have 2 “free” days to be absent. No questions asked. But you will be responsible from getting notes about the material covered from your classmates. After two absences (undocumented) you will lose 5 points per absence. So, use your excused days carefully.

Readings: You have a schedule of reading assignments listed below. Students are expected to have completed the assigned readings BEFORE you come to class. If you don’t understand something, that is the time to get clarification! The instructor will not lecture the chapter to you, but rather will bring in additional and relevant material to enhance your understanding and application of the concepts identified by your authors.

Course Etiquette: During the course of this class we will be discussing topics which may not always be aligned with your particular world view. Students are expected to be respectful of others in the course as they express their opinions. However, the class is not a forum for facilitating debate. Discussion, yes. The instructor may bring in opinions and research which contradict you. The materials are presented to you as consideration of other world views. Respect for others and professional language is expected. I.E. No swearing. An intelligent person can find other words to express their opinions.

Late or Make up Work? It will not be accepted without a documented excuse presented to the instructor and will be decided on a case by case basis. Work must be typed and stapled and handed in within the first 10 minutes of the class period it is due. Plan and complete ahead of last minute to avoid:

computer crashing, printer with no ink, roommate took your laptop, lost thumb drive, left it at home, just disappeared.....etc.

Students are expected to be in class on time and prepared to begin. The instructor will be aware of time and begin and end on time. Therefore, prepare to be in class at start time. No, stopping for breakfast or a drink on the way to class is not considered a valid excuse for being tardy. Please do not bring meals into class unless you have enough for everyone.

Electronics: Unless your textbook is downloaded (and you show this to the instructor) cell phones are to be OFF and placed out of temptation for your reach. If you are on call for a first responder position, are expecting your child to be born during a specific class period, have to be available for contact because you have small children, discuss this with the instructor. Otherwise, share your schedule with friends and family and they won't text/email/tweet/Instagram you during class. You won't be missing anything.

If you take notes on your computer, etc. you will need to sit in the back row and clear your use with the instructor. There will be times when you are asked to close it to participate in discussions and activities.

Student Accommodations: Students with ADA-documented impairments may be eligible for reasonable accommodations. In addition, Veterans may also be eligible for certain services. Accommodations are coordinated through DRC in Rm 101 of the University Inn, 7-222 voice, 7-0740 TTY, or toll free at 1-800-259-2966. Please contact DRC as early as possible. Alternate format materials (Braille, large print or digital) are available with advance notice.

Reading schedule: Instructor reserves the right to modify specific dates in case of emergency.

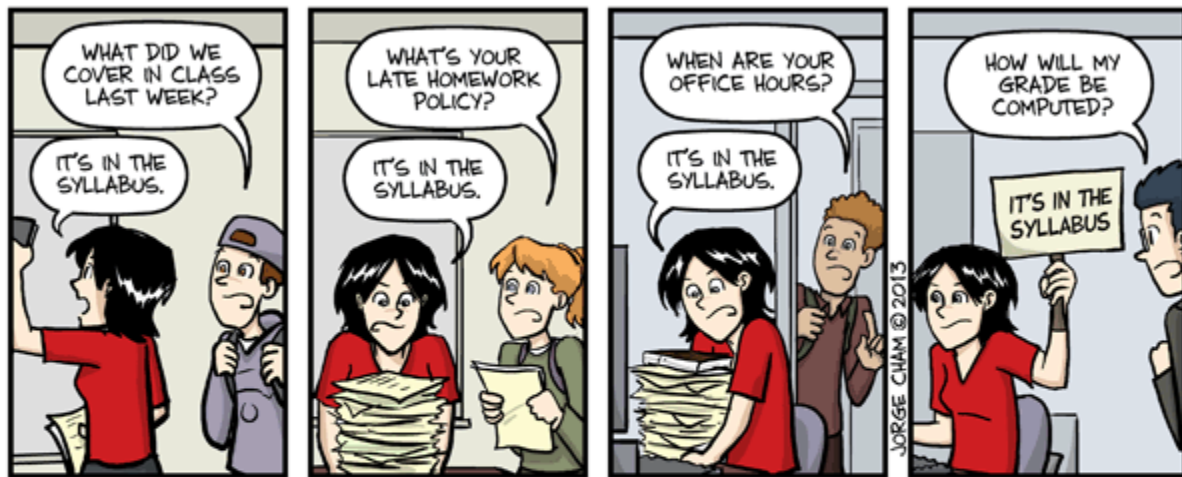
Aug 30	Introduction	
Sept 1	History of the field	
Sept 6 & 8	Chapter 1	
Sept 13 & 15	Chapter 4	
Sept 20 & 22	Chapter 3	Reflection #1 assigned
Sept 27 & 29	Chapter 5	
Oct 4	Chapter 6	
Oct 6	EXAM #1 – In class over chapters 1,3,4,5, & history	
Oct 11 & 13	Finish chpt 6 & activity	
Oct 18	Chapter 7	Reflection #2 assigned
Oct 20	No class – Friday Schedule	
Oct 25 & 27	Chapters 7 & 8	

Nov 1 & 3	Chapter 9	
Nov 8 & 10	Chapter 10	Paper assigned
Nov 15	Chapter 2	
Nov 17	EXAM #2 - In class over chapters 7,8,9,10,2	
Nov 22	Chapter 11	Reflection #3 assigned
Nov 24	Thanksgiving break	
Nov 29 & Dec 1	Chapter 12 and activity	
Dec 6 & 8	Discussions on Leadership and Self Deception	Turn in paper 12/6

Final EXAM

Tuesday December 13th 11:30-1:20 Comprehensive Exam

Plan on being available to take your final exam at the assigned time. Getting an early ride home or cheaper ticket does not constitute a need to take the exam early. If you have 3 exams scheduled the same day, please meet with the instructors.



IT'S IN THE SYLLABUS

This message brought to you by every instructor that ever lived.

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